

**VILLAGE OF COLD SPRING  
SPECIAL BOARD for a  
COMPREHENSIVE PLAN/LOCAL WATERFRONT REVITALIZATION PLAN**

**Minutes  
Meeting at Village Hall  
7:30 pm  
January 21, 2010**

**Present:** Michael Armstrong, Chair; Anne Impellizzeri, Vice Chair; Members: Michael Reisman, Marshall Mermell, Catharine Square, Karen Doyle, Cathryn Fadde

**Members absent:** Tom Rolston

The Chair opened the meeting at 7:35 pm.

**1) Remarks of Chair**

Armstrong noted the state LWRP funding delay and uncertainty in the renewal of the 2006 contract extension was being addressed. Armstrong and vice-chair Impellizzeri met with GreenPlan's Ted Fink on Tuesday January 19, 2010 and worked out a tentative plan to complete the Comprehensive plan independent of the LWRP. That plan has been distributed to all Special Board members, and will be discussed later in this meeting. Armstrong noted that we have received an invoice from GreenPlan (\$2,668) for the December work, and will process it for matching LWRP funds, since it is work performed under the LWRP contract ending in December 2010.

**2) Minutes**

The Board discussed whether Public Comments should be presented in the minutes of meetings. The Board agreed to include the brief summary of public comments in the January 14, 2010 minutes, and in minutes going forward.

Impellizzeri moved to approve the January 14, 2010 minutes as amended. The motion was seconded and approved unanimously.

**3) Status of Working Group Reports:**

Armstrong presented the following updates on the GIPS working group reports:

*Streets:* being revised by Armstrong to add comment on sidewalks and a map on sidewalks  
*Garbage and Recycling:* being revised by Armstrong to add data from 2008 and 2009, and to add sections on hazardous waste disposal and changes in the Town recycling program  
*Emergency Services:* Being completed by Reisman with a goal of completing by 2/15/2010  
*Water and Sewer:* Being updated by Pete Henderson to reflect new information on the water distribution system from a 1992 engineering report  
*Transportation:* Armstrong is completing and updating a draft report

*Energy:* Armstrong is completing an earlier draft on energy

*Communications:* This report remains unfinished and with no clear assignment

Anne Impellizzeri gave this status report for the Economic Development Working Group:

*Main Street Businesses:* A spreadsheet of Main Street businesses is being completed by Armstrong

*SWOT Report:* Mermell is completing the SWOT Report

### **3) GreenPlan Proposal for Comprehensive Plan,**

Armstrong noted that in light of the delay in state LWRP funding, it was possible the village could fund up to \$20,000 for the Comprehensive Plan, of which \$6,000 would be added to this year's budget (with \$4,600 still unspent) and \$10,000 next year. With that in mind, Armstrong and Impellizzeri met with GreenPlan's Ted Fink to prune the list of deliverables to be economically feasible but still accomplish our objective. At that meeting we agreed we should concentrate on zoning and land use planning analysis, mapping, SEQRA, coaching Special Board members for facilitating meetings, and for assistance in writing the Comprehensive Plan. We also agreed that Option 2 in the GreenPlan proposal was preferred. Reisman moved that the Special Board recommend to the Village Board that it agree to fund GreenPlan's Option 2. The motion was seconded and approved unanimously.

We agreed to cancel the February 4, 2010 meeting, since it would allow too little time to draft a new agreement with GreenPlan and have it approved by the Board of Trustees. We set the next two meeting dates for February 11 and February 18.

### **7) Public Comments**

There were no public comments.

**8) Executive Session.** The Special Board adjourned the public portion of the meeting to go into Executive Session for personnel matters

### **9) Vote on Recommendation for Appointment**

The Chair reconvened the public session. After a brief discussion, Michael Reisman made a motion to recommend the appointment of Marie Early to the Special Board. The motion was seconded by Anne Impellizzeri. The following members voted yes: Michael Armstrong, Anne Impellizzeri, Michael Reisman, Marshall Mermell, Karen Doyle, and Cathryn Fadde. Catharine Square abstained. The motion was adopted.

10) Meeting was adjourned at 10:00 PM.



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(Signed) Michael J. Armstrong, Chair